



**Klamath Falls  
Farmers' Market**  
-Your Healthy Local  
Addiction-

o(541)273-1102-c(541)205-6283  
6800 South 6<sup>th</sup> St. #26  
Klamath Falls, Oregon 97603  
[www.klamathfallsfarmersmarket.org](http://www.klamathfallsfarmersmarket.org)  
[charlie@klamathfallsfarmersmarket.org](mailto:charlie@klamathfallsfarmersmarket.org)

**MUST READ 2024** WELCOME ALL NEW AND RETURNING MARKET VENDORS!!!

HAPPY PRE-SEASON ALL...let's go over some of the things that folks have a tough time remembering, some of the rules/polices that are consistently not understood or ignored...

1. **Legible Application** – if we cannot read your application, or it is not completed and properly filled out, it WILL be rejected, period. If you need help filling out the paperwork, please ask, call the office and we can help.
2. **Application & fee** – When you submit this application/registration form, there is a “one-time” fee of \$50 if it is received by March 31<sup>st</sup>. After 3/31 the fee will be \$75 (starting in July, the fee will be prorated for new applications)
3. **Plant Sale & Scarecrow Row** – these two events should require a bit of consideration...
  - a. Plant Sale/Opening Day, May 25<sup>th</sup> – this is a regular market day except that it is widely promoted in the community as our “Plant Sale” weekend...plant starts of all kinds is the theme. All vendors, even artisans should try and focus on this theme...everything must be grown by the vendor.
  - b. Scarecrow Row – the last week of the season, October 26<sup>th</sup> we hold a collaborative event with the Klamath Falls Downtown Assoc. for Halloween...this is a major family/kids event with a costume parade and trick or treating. Consider the weather and if your product is appropriate when marking this date.
4. **Setup/Teardown** – BE ON TIME! If you fail to arrive before 8:30 or call/text that you are late and, on the way, your booth space will be reassigned to another vendor.
  - a. To unload/load...pull in from Klamath Ave., NOT Main St.... unloading/loading traffic in the market lanes is “one-way” from Klamath Ave to Main St..
  - b. MOVE your vehicle BEFORE you set up ANYTHING. When you arrive and find your space, unload your gear, move your vehicle THEN come back and set up your booth.
5. **READ all** of the rules packet...it's very simple and short, takes 5 minutes and will prevent a whole world of grief!!! Our rules/policies are very much common sense, but there are things you may not think about unless you do these kind of events on a regular basis...all we ask is for you to read it ALL, understand it ALL, and if there's an issue you need clarification on, to contact Charlie for an explanation...THANK YOU for helping keep the market a drama-free event!!!

Well, that's all for now, and a BIG THANK YOU to all of you who make the effort to help the market run smoothly and keep it a no drama zone!!!

Sincerely,

Charles Wyckoff, Market Manager  
Klamath Falls Farmers Market Assoc.



**KLAMATH FALLS FARMERS MARKET ASSOC. INC.**

**2024 ANNUAL VENDOR REGISTRATION & AGREEMENT/CONTRACT**

**GENERAL FORM FOR ALL VENDORS**

Farm/Business/DBA \_\_\_\_\_

Applicant Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Physical Address (Farm) \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

**Completely fill out this form, legibly**, or it will be rejected. This is NOT optional. Producers and value-added vendors need to fill out the agriculture produce/product sheet included in this registration packet. All other vendors will find and complete the forms in this packet that pertain to the type of product they will sell at market.

**What category of vendor are you?** Ag/Produce/Eggs/Meat/Honey-  Homemade Foods-   
Ready-To-Eat Foods-  Artisan Crafts-  Services-  Nonprofit/Community Organization-

**2024 MARKET DATES:** I plan to attend the following market days. I also **promise to notify the manager within 72 hrs. (3 days)** if a marked date is going to be missed. Failure to notify will result in being charged \$20 for the missed market date.

**May** 25<sup>th</sup>       **June** 1<sup>st</sup>  8<sup>th</sup>  15<sup>th</sup>  22<sup>nd</sup>  29<sup>th</sup>

**July** 6<sup>th</sup>  13<sup>th</sup>  20<sup>th</sup>  27<sup>th</sup>

**August** 3<sup>rd</sup>  10<sup>th</sup>  17<sup>th</sup>  24<sup>th</sup>  31<sup>st</sup>

**September** 7<sup>th</sup>  14<sup>th</sup>  21<sup>st</sup>  28<sup>th</sup>

**October** 5<sup>th</sup>  12<sup>th</sup>  19<sup>th</sup>       26<sup>th</sup>  *Scarecrow Row (interested)*

**Early Application/Fee Discount:** The fee for applications received and paid between January 1<sup>st</sup> and April 1<sup>st</sup> is \$50. Ag producers Early Bird Season Pay is \$350.00 (\$300+50).

**Annual Application and Fees:** After March 31<sup>st</sup>, this contract, together with an annual application fee of \$75, must be received and approved before participating at the market.

.....

FOR OFFICE USE ONLY

Date Received \_\_\_\_\_ Paid \$ \_\_\_\_\_ Notes: \_\_\_\_\_

**Producers are required** to be trained and participate in the market EBT/token program and the ODA/USDA Farm Direct voucher programs. Each vendor **MUST LIVE AND PRODUCE WITHIN THE SOUTHERN OREGON/NORTHERN CALIFORNIA HIGH DESERT BIO-REGION;**

Exceptions to items offered for sale may be granted, as outlined in the current year KFFM Rules & Policies. New Crafters/Artisans, please provide clear descriptions and photographs of your craft with this form. Emailed .jpg are acceptable. All products sold must be handcrafted or created items, pre-approved by KFFM management.

**By signing and submitting this application** you agree to abide by the rules and policies established by the Klamath Falls Farmers' Market. You also agree to hold the Klamath Falls Farmers' Market Association Inc., the market organizers, the city, its officers, agents, and employees harmless and indemnify them against any claims for damage or injury arising from your activities at the Klamath Falls Farmers' Market. Vendor privileges may be revoked without cause at any time without a refund.

**Furthermore**, by signing and submitting this application, you agree to comply with existing and new ODA/FDA food safety regulations. You assume responsibility for keeping up to date with these and any other local, state, and federal regulations concerning the sale of your products/items at the Klamath Falls Farmers' Market. **NO RESALE.** **ALL vendors** must participate in the KFFMA sales reporting program.

The market manager is the sole authority at the market, on market days. Therefore, all disputes will be reported to, resolved, and documented by the market manager. Further resolution of the dispute will be handled by the KFFM Board of Directors.

**Required**...I have read and understand the "2024 KFFM Rules & Policies" -  Initials

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**Authorized Vendor Representatives:**

PRINT NAME

SIGNATURE

DATE

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Your workers or helpers **MUST** read, agree to, and sign this contract above. In addition, you must train new helpers before they work in your booth. Nobody will be permitted to participate as a vendor or represent you or your business until they have read, understood, and signed this agreement.

You may submit or return via mail to the market office:  
Klamath Falls Farmers Market 6800 S. 6<sup>th</sup> St. #26 Klamath Falls, OR. 97603  
or scan and email to [charlie@klamathfallsfarmersmarket.org](mailto:charlie@klamathfallsfarmersmarket.org)  
More Info – 541-273-1102



## EBT Token Program Agreement - 2024 Klamath Falls Farmers Market

The Klamath Falls Farmers Market is implementing a new program, enabling food stamp recipients to use their Oregon Trail, EBT card to buy tokens, and then use the tokens to buy produce and other foodstuffs. The bottom line, we now accept the Oregon Trail Card, USDA's Supplemental Nutrition Assistance Program (SNAP), formerly known as Food Stamps. One goal of the Market is to provide a new revenue source for vendors and to provide customers with alternative methods of purchasing fresh, locally produced foods. Based on the experience of other markets, we anticipate this program will contribute to an increase in overall vendor revenues. You can expect sales to be higher early in the month, and drop off in the latter weeks.

The Market will promote this program through onsite signage, brochures, press releases, and advertising. To ensure consistency and clarity for customers, the Market is requiring that all vendors participate in the market EBT token program. All vendors, including those selling items not eligible for token purchases, must be familiar with this program and comply with the requirements in this Agreement. Vendors selling items eligible will be provided with a "We Accept EBT Tokens" sign, which must be displayed at their booth. There is no fee for vendors to participate in this program. The Market will sell wooden tokens to customers using a point-of-sale (POS) machine located with the cashier at the Market booth. These are the requirements of this agreement:

- Make yourself familiar with the wooden Market token, they have a value of \$1.00.
- Tokens can only be used to purchase fruits, vegetables, meats, fish, poultry, dairy products, honey, eggs, seeds and plants intended for growing food.
- Tokens MAY NOT be used to purchase non-food items, or hot foods.
- You may NOT set a minimum purchase requirement for these tokens.
- NO CHANGE can be provided for tokens; however, you may offer the customer additional food items to make up the difference.
- At the beginning of each market day, the Vendor MUST pick up a "Token Bag". A check for the previous week may also be picked up at this time.
- At the end of the day, vendors will count the tokens, place them in the money bag provided with a tally sheet, and submit back to the cashier at the Market booth for payment the following week. Bags MUST be returned, even if no tokens are taken, or any transactions have taken place that day.



Vendors will benefit from this program as if they had individual wireless POS machines without the additional equipment and service expenses or bookkeeping responsibilities. To ensure consistency and compliance with regulations, vendors participating must sign this agreement to confirm their agreement to participate in the EBT Token program and to certify they are aware of the rules of the program.

PRINT NAME, I, \_\_\_\_\_ agree to abide by the rules described herein as they relate to processing EBT Token transactions. I agree to follow all USDA SNAP rules, as outlined in this agreement, and I will also require all individuals transacting business at the Market on my behalf to follow these rules. **I understand the Market reserves the right to remove vendors from the Market who do not comply with these rules.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

# 2024 KLAMATH FALLS FARMERS' MARKET

## VENDOR HANDBOOK

Office: 6800 S. 6<sup>th</sup> St. #26, Klamath Falls, Oregon 97603 Phone: (541) 273-1102

**LOCATION:** Downtown Klamath Falls, 9th St. between Klamath Ave. and Main St.

**DATE/TIME:** Every Saturday, May 25 to October 26, 2024

9:00a.m.-1:00p.m. rain, shine, wind, or snow

### VENDOR RULES and KFFM POLICY

This document is an extension of the KFFMA bylaws. It provides more detailed explanations for its rules, policies, and operating procedures.

All vendors and participants are required to read and understand this entire document. If you have questions or do not understand any part, ASK for clarification. Your signature is required to participate and constitutes a contract.

#### General

- ❖ KFFM provides a direct marketing outlet to sell local, healthy produce, nursery stock, cut flowers, honey and bee products, eggs, meat, dairy products, and other agricultural products, processed foods prepared by vendors, and juried crafts.
- ❖ The annual vendor early registration fee with an application is due by April 1. Seniority and preference booth space are not guaranteed after this date. A nonrefundable registration fee rate sheet is included in this handbook package.
- ❖ Weekly booth fees range from \$20-\$30. "Ag Producer Early Bird" full-season fee is available (ask management) if paid by April 1st. This is for agriculture vendors only. Early bird season includes MG events and any KFDA events.
- ❖ Booth size is 10 feet wide and 10 feet deep and is priced per booth. Corner booths may be available, but not promised.
- ❖ Vendors generally are assigned one booth. However, requests for multiple booths will be considered.
- ❖ Space/Booth sharing must be arranged before market days. All parties must have approved market contracts and be in good standing. Full season paid vendors wishing to share a booth will need to present a proposal for approval. Appropriate signage is required. Two vendors max to a space.

- ❖ Co-op booths/spaces are allowed but require pre-arrangement. A co-op booth is where several paid vendors or members rotate in and out weekly. Close coordination with the market manager will be required to approve products. Pre-paid season is preferred for this type of vendor booth/space. This limits confusion, surprises, and unnecessary drama.
- ❖ Vendors MUST live and produce within the “Southern Oregon/Northern California High Desert Bio-Region.” Vendors must grow, gather, make, cook, or produce all items for sale.

At the height of the season, space may be limited. Therefore, preference will always be given to agriculture vendors and products. We try to maintain a 60/40 producer and crafter ratio. If spaces become limited, seniority or application submittal date will give preference.

**Criteria for producers:** All farm products and plants sold at the market must be 100% grown and harvested by the vendor and have a fresh and healthy appearance.

- ❖ Bedding and landscape plants and flowers must be propagated by the vendor.
- ❖ All grower and vendor applicants agree to a farm check to verify products are grown at farm locations listed on their application.
- ❖ Farm products are grown or raised by the farmer on land that they control through ownership, lease, rental, or other legal agreement. These products are fresh fruits and vegetables, nuts, honey, eggs, herbs, meat, and dairy products.
- ❖ Agriculture exceptions may be granted with the following criteria:
  - Agriculture/produce items are not produced locally, or not available at the market.
  - Due to our limited growing season, locally grown agriculture and produce items that are not ready for market may be temporarily available from outside our bioregion.
  - Growers from outside our bioregion may request an exemption to sell their produce at our market. These growers must fill out an application to be processed and an exemption to be approved. The exception applications must be submitted well in advance of the market season.



- Local producers are not given exemptions to purchase products from outside our bio-region to sell at our market. RESALE items may be permitted with prior approval from the board of directors.

**Criteria for artisans and crafters:** The vendor must handcraft all art and crafts.

- ❖ All art and crafts must be vetted and approved by market staff.
- ❖ The craft must be of quality craftsmanship and meet basic product life, function, and safety expectations. Jewelry will be reviewed for its handmade quality and unique, artistic elements.
- ❖ “The maker is the seller.” Except for reasonable breaks throughout the day, the maker or partner who participates in making the craft must be present.
- ❖ Artisan/Crafter exceptions may be granted with the following criteria:
  - Any artisan medium that has been significantly modified and/or altered by the maker/vendor to have a different function or use; Examples of these items include but are not limited to, garden tool yard art, barn wood signs, tie-dyed clothing, and more.
  - Artisan/crafter exceptions for items must be pre-approved by management before displaying them for sale.

**Criteria for non-profits, community advocates, and socio-political groups:**

Groups under this category must meet the following requirements.

- ❖ The organization must provide satisfactory proof of non-profit status and validate the position representative.
- ❖ Booths are assigned by the market manager. Only temporary assignment of spaces is permitted. No permanent designated areas will be given.
- ❖ The market manager must PRE-APPROVE fundraising and retail sales BEFORE displaying items. Handouts, flyers, and other information are permissible. However, fundraising and retail sales may result in a non-profit weekly booth fee.
- ❖ The market retains the right to regulate the time, place, and manner of activities.

- ❖ Inflammatory slogans, gruesome displays, and actions likely to provoke a disturbance will be prohibited.
- ❖ Representatives will abide by ALL the vendor rules and policies.
- ❖ These groups may be required to provide liability insurance of 1 million dollars, naming KFFMA and the City of Klamath Falls as additional insured, as requested by the KFFMA.
- ❖ KFFMA cannot endorse the opinions or positions of any group or individual.

### **Criteria for ready-to-eat and hot food vendors:**

- ❖ Must provide appropriate health and safety licenses.
- ❖ All ready-to-eat and restaurant-style food vendors must carry proper liability insurance.

### **Criteria for value added and homemade product vendors:**

- ❖ Must display knowledge in the program they are selling under. Must have enough knowledge to generally explain how their products qualify.
- ❖ Must maintain proper records of the applicable program. Must present documents at the request of the market.

### **Criteria for vendors providing a service:**

- ❖ The vendor must meet the community's needs and align with the mission and purpose of KFFMA.
- ❖ May require other documents depending on the service type.

### **Daily Setup:**

- ❖ Vendors may begin setup at 6:30a.m., but not before street barricades are up.
- ❖ **Vendors MUST arrive no later than 8:30 am.**

If you are running late, you must call or text 541-205-6283 to hold your space. Failure to be on time or call will result in the forfeiture of your booth space. Additionally, all vendors must complete setup and be present at their booth starting time.

- ❖ Unloading vehicles in the market lane is allowed from 6:30a.m. to 8:30a.m. However, all vehicles must be removed from the market lane before 8:30 a.m. to ensure customer and vendor safety. You may unload from the street if you arrive late. Ask for help if needed.
- ❖ The market lanes are only used for pre- and post-market unloading and loading. ALWAYS ENTER via Klamath Ave. and EXIT onto Main St. **Unload your vehicle, and then move it.** Do not leave your vehicle parked in the market lane while setting up and **do not pull into the lane until you are packed up and ready to load.**
- ❖ Please do not obstruct other vendors during setup or takedown. Use extreme care when pulling in or out. There are many bodies, equipment, and vehicles in a crowded space. We expect all vendors to exhibit A SPIRIT OF COOPERATION AND GOODWILL to their neighbors.
- ❖ NO parking within one block of the market. This is reserved for customers only. All vendor-owned vehicles must be moved by 9a.m. A \$10 fine may be assessed each time a vendor vehicle is parked in potential customer parking within a block of the market. Arrangements will be made if a vendor needs help complying with this because of a disability.

### **Daily Teardown:**

- ❖ Vendors must leave their booth setup until closing time: If you are sold out, leave a table in place until closing time along with a small sign saying something like, "Sorry ... Sold Out, please try again next week", informing customers of the situation. In this situation, staying at your booth is encouraged to answer questions and promote sales for next week, but not required.
- ❖ DO NOT start packing up until CLOSING time. Listen for the cowbell. Be courteous, patient, and kind. All setup rules apply in reverse here. Do not pull your vehicle into the market lane until you are packed up and ready to load.
- ❖ Before leaving, look around, pick up any trash, and help market staff take down market equipment where you can. We are a volunteer organization; together, we make this market work.

## Daily Operations:

- ❖ The market opens and starts at the stated start time. Listen for the cowbell signaling market opening. **NO SALES ARE ALLOWED UNTIL THE START TIME.** There are two exceptions:
  - 1- Ready-to-eat foods prepared to be eaten at the market and sold as individual servings may be sold beginning one-half hour before opening.
  - 2- Sales between market vendors are allowed before the market opens.
- ❖ Each vendor is responsible for maintaining cleanliness at their booth during and after the market. Vendors **MUST** keep their area neat and organized. Table skirting is encouraged and may be required if cleanliness, risk, or safety issues arise. In addition, vendors must provide their own trash receptacle at their booth(s). This is a must if they have products that generate waste, such as ready-to-eat items or free samples.
- ❖ “WORKING THE CROWD” or “HAWKING” is not allowed. Loud, disruptive, or profane language is inappropriate and will not be tolerated. This is a family market. Please act accordingly.
- ❖ Canopies must be secure. Vendors **MUST** have canopy weights on hand. Weights designed for this purpose are preferred, although homemade weights are permitted. Canopy legs can also be tied or bungeed together with neighbors to create a larger, heavier structure that is less likely to be affected by wind.
- ❖ Vendors’ pets are not allowed. Vendors may permit a visitor’s pet to pass outside (to the front or side of) the booth. However, visitors’ pets may not enter a vendor’s booth. A vendor violating this rule may be subject to immediate closure and removal from the market. Please don’t leave pets in vehicles.
- ❖ Signage is required; vendors must have some visible identification for their booth. Information such as business name, address, and phone number should be included. Permits and certification must also be posted in a conspicuous place. This is not optional.
- ❖ The Klamath Falls Farmers’ Market is a retail market; therefore, vendors should price their products accordingly. You are responsible for knowing the current retail prices of the type of produce you are selling. Severely underpricing other vendors is not permitted.

- ❖ All produce and/or foodstuffs in a vendor's space must be kept a minimum of 4 inches off the ground.
- ❖ Smoking is not allowed within the market boundary or vendor booths. Additionally, consumption of alcoholic beverages is not permitted per the city ordinance.
- ❖ Children of vendors must behave in a responsible manner, respectful of other vendors and the public. Unattended young children are not allowed at the market.
- ❖ **Vendors are required to have a copy of their current year agreement with the Rules & Guidelines. It should be in your cashbox or a file folder for reference.**

### **Licenses, Permits, and Liability:**

- ❖ The market has a Klamath Falls City permit, which covers vendors while selling at the farmers' market. If vendors do other business within the city limits, they are responsible for obtaining a separate business license for those activities (541-883-5361). Vendors are responsible for any other necessary licenses and permits.
- ❖ Vendors of processed foods of any kind must have a domestic kitchen license (ODA, Food Safety Division at 503-986-4720).
- ❖ Vendors must be informed of and follow all rules and guidelines issued by the Food Safety Division of the Oregon Dept. of Agriculture and the USDA.
- ❖ All products offered for sale must comply with state and federal standards governing weight, packaging, and labeling.
- ❖ If selling items by weight, scales must be licensed with the ODA Measurement Standards Division at 503-986-4670 or <http://www.oregon.gov/oda/msd/>.
- ❖ Products sold as "organically grown" must be registered with the State Dept. of Agriculture, 503-986-5720, or certified by an organic certifying organization, such as Oregon Tilth, 503-378-0690 or <http://www.tilth.org/>.

### **Liability Insurance:**

- ❖ The market does NOT assume responsibility for vendor product liability; each vendor is required to carry appropriate product liability insurance.
- ❖ **All ready-to-eat and restaurant-style food vendors are required to carry appropriate liability insurance.**

## Programs:

- ❖ FDNP, WIC, and Senior Nutrition Program- produce vendors participating in the Oregon Farm Direct Nutrition Program (FDNP) must learn and follow the program rules. Information about this program is available from the Oregon Dept. of Agriculture/Dept. of Human Services; phone 503-872-6600.
- ❖ Tokens and EBT/Food Stamps- all produce-food vendors are required to participate in the EBT Token Program. Ask for details from the market manager.
- ❖ Participation in a general sales statistics program will be required this market season.
- ❖ These numbers will give a numerical value to benefit vendors, the community, and the market in promotions and marketing. In addition, this general information will enable KFFMA to qualify for grants that assist vendors and the Klamath Basin community.
- ❖ Available statistics promote, advertise, and market your Klamath Falls Farmers Market. They are also used for reporting to various programs, such as DUFEB, etc.
- ❖ This sales data information process is currently in development to assure ease, consistency, and anonymity of collection. Training for this will be mandatory and scheduled before the market season begins.

## Disputes:

- ❖ The market manager will resolve any dispute, disagreement, or issue arising at the market that is not covered by the KFFM Rules and Guidelines. The manager's decisions are final on market days.
- ❖ If the resolution to an issue is disputed, it may be taken up by the board of directors. The primary vendor account holder must appeal to the board in writing and include a detailed account of the issue.

## KFFMA policy for non-compliance:

If a vendor is out of compliance with the terms of the registration, agreement, or contract required to participate at KFFMA market days, KFFMA will implement the following process to work amiably in conjunction with any vendor that is not in compliance.

Attempts from KFFMA to help vendors maintain compliance will be as follows:

1. First attempt: The vendor will receive a verbal notification and discuss non-compliance with steps to be modified to comply.
2. Second attempt: The vendor will receive written notification of non-compliance and steps to ensure compliance.
3. Third attempt: The vendor may receive a suspension or termination of their agreement/contract with KFFMA, resulting in revoking the privilege of participating and selling at the market.

The KFFMA will make every attempt to work with a vendor struggling to comply, and the vendor's reasonable (good faith) effort will be acknowledged. However, if a vendor becomes unwilling to show progress toward compliance in this process, they may receive a suspension or termination of their agreement/contract with KFFMA. Suspension or termination may impact the acceptance of future application approval.

### **Diversity, Equity & Inclusion:**

- ❖ KFFMA assures diversity, equity, and inclusion by adhering to the following statement: In accordance with federal civil rights law and U.S. Dept. of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity.

**KLAMATH FALLS FARMERS MARKET ASSOC. INC.**

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Physical Address (Farm) \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Phone (\_\_\_\_) \_\_\_\_\_-\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
Email \_\_\_\_\_

**VENDOR COPY**  
**SO YOU CAN REMEMBER**  
**THE DATES YOU MARKED**

**Completely fill out this form, legibly**, or it will be rejected. This is NOT optional. Producers and value-added vendors need to fill out the agriculture produce/product sheet included in this registration packet. All other vendors will find and complete the forms in this packet that pertain to the type of product they will sell at market.

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